



The Alphabet Before, After and Holiday Club

Trustee Report

The Club moved to a new Portakabin in September 2007 remaining on the school site. This move was beneficial to the club because it gave the club access to another Portakabin next door. This was a shared provision between the club and the pre-school. This worked well as both provisions run at different times, and enabled both provisions to extend their numbers.

The number of children attending the club began to grow and at the end of the year our numbers rose to over 25 three days a week. We took on another member of staff to ensure that our quality of service remained.

Relations with the school remain strong. There are regular meetings with the school and pre-school to keep everyone involved up to date. The club has a school Governor as a member of staff and on the board of Trustees.

This move also gave us the opportunity to reassess the work we do at the club and prompted us to join a quality assurance scheme. This quality assurance scheme "Aiming Higher" was affiliated to 4/Children and would be assessed by them when completed. Our Aim was to improve the quality of the provision and to enhance the skills of the staff that ran the club. The club has almost completed the scheme and hopes to put it forward to be assessed by the end of July 09.

The staff have continued to receive training throughout the year and everyone has completed the training that has been set for this type of provision. We also have two members of staff near completion of their NVQ level 3 in Play work. This will be an added bonus to the club as three of the five members of staff will have a NVQ level 3 qualifications in Play work.

Margaret Allen Chairperson of the club has asked to step down as chair in April 2009 but remains a Trustee. The new chair Graham Wilcox has picked up the reins with the rest of the Trustees to ensure the club continues to run well. A new business plan will be put in place after the June meeting.

Graham and the Manager of the club have been working on setting up a web site for the club and this should be in operation in the next couple of months. A lot of work has gone into this web site and once on line should be beneficial to current and future parents.

The club has unfortunately been affected by the recession and some of our parents have been made redundant from their jobs. This has meant a severe decrease in the numbers of children attending the club. Numbers have dropped dramatically in the before school club with numbers under twenty a day. The afterschool is slightly better but still lower than before and this half time we closed for two days for the first time in a long time.

The Trustees are very aware of the situation and are doing everything they can to minimize the effect on the finances of the club.

Margaret Allen (Trustee)

On behalf of the Trustees of the Club.

5th June 2009